



**NOTTOWAY COUNTY
EMERGENCY PROCUREMENT
FORM**

Date Awarded: October 19, 2023

Vendor:
Company Name: VML/VACo Finance Phone: (804) 648-0635
Address: 8 E. Canal Street, Suite 100, Richmond, VA 23219

Description of goods or services:

VML/ VACo Finance provides accounting support services.

The reason for the selection of this particular Vendor is:

Established in 2003, VML/VACo demonstrates expertise in financial service to local governments across the Commonwealth and was selected to provide accounting support to coordinate and supervise the year-end closing and annual audit preparation.

This emergency procurement determination is based on the following:

Due to the time constraint of the approaching fiscal year 2023 audit deadline and the lapse in leadership for oversight of financial documents, the emergency to procure VML/VACo Finance is urgent and necessary.

From our investigation, it was determined that the price is fair and reasonable in this particular Emergency situation.



Interim County Administrator

11/3/23

Date



Director of Finance

11/3/2023

Date

This written determination shall become a part of the contract file. Public Notice of same shall be posted on the County's website on the day the contract award decision is announced or as soon thereafter as practicable.